



Bay of Quinte Regional Marketing Board

Board Meeting Minutes

8 June 2016

Directors Present: Richard Courneyea, JoAnne Albert, Garnet Thompson, Michael Kotsovos, Kathy Polan, Kelly McCaw, John Alexiou, Ryan Williams, Suzanne Andrews, Dan Brant, Allan DeWitt

Regrets: Jon Van Huizen, Linda Lisle, Jennifer Rushlow

Staff: Karen Poste, Renee Brant, Dana Valentyne, Kasey Pollard, Jeremiah J. MacKenzie, Dug Stevenson, Laura Voskamp, Tiffany Nobes, Judie Mortlock

Richard Courneyea called the meeting to order @ 12:40 p.m. and welcomed everyone to the meeting.

1. Approvals

- a. Motion by JoAnne Albert, seconded by Allan DeWitt, to accept the agenda from the meeting of May 4, 2016. Original motion to accept the agenda of May 4th, 2016 reflected that the seconder was not a voting member. Motion carried. Motion by John Alexiou, seconded by Garnet Thompson, to accept the agenda for June 8th as presented. Motion carried.
- b. Motion by Garnet Thompson, seconded by JoAnne Albert, that the minutes of May 4, 2016 be accepted as presented. Motion carried.
- c. Declaration of conflict – none.

2. Business Arising from the Minutes.

- a. Discussion on amending the resolution made on May 4th Motion by Garnet Thompson, seconded by Suzanne Andrews, that the Bay of Quinte Tourist Council receives the seats, as prescribed, from the Bay of Quinte Living Council to establish a transitional board on an interim basis until December 31.2016
- b. That the transitional board investigate the formation of a new board, to be known as the “Bay of Quinte Regional Marketing Board, combining the roles and responsibilities of the Bay of Quinte Tourist Council and the Bay of Quinte Living Council, as presented to the Board of Directors on May 4th, 2016.
- c. That the transitional Board establish a Governance Task Team (subcommittee) consisting of 7 members, with a mandate to prepare a draft governance framework for the new Board in collaboration with all partners, by December 31, 2016. The framework shall include:

- i. The composition of the Board of Directors
- ii. Funding formula
- iii. Any necessary bylaws, process and procedures; and
- iv. Other requirements as necessary.

Motion carried.

3. Motion by Garnet Thompson, seconded by Dan Brant, to approve the proposed organizational name change to Bay of Quinte Regional Marketing Board. Motion carried.
4. Governance & Stakeholder Relations
 - a. Municipalities have been visited and all were satisfied with the new process.
 - b. Motion by Kelly McCaw, seconded by Ryan Williams, to add Jon Van Huizen as a member of the executive as Past Chair. Motion carried.
 - c. Motion to approve the following members to the Governance Task Team made by Suzanne Andrews, seconded by Garnet Thompson: Ryan Williams, Karen Poste, Kasey Pollard, Natasha Huizinga, Renee Brant, Linda Lisle, Christine Searle. Motion carried.
 - d. Motion by Garnet Thompson, seconded by Kelly McCaw, to approve the Governance Task Team Terms of Reference as submitted. Motion carried.
 - e. Motion by John Alexiou, seconded by Suzanne Andrews, to Hire Sandi L. Humphrey & Associates as a consultant at a cost of \$3,800 + HST. Motion carried.
5. There was no need for an In Camera Session.
6. Proposed dates for the new BOD Meeting: July 20, September 21, November 9.
7. Motion by Garnet Thompson, seconded by JoAnne Albert, that the meeting be adjourned @ 1:20 p.m. Motion carried.